



**Competitive bidding: RFQ/06/2017**

This document is a Request for Quotation (RFQ) for the supply and delivery of the following original HP cartridges items.

<b>Item</b>	<b>Quantity</b>
1. CE 320 A .....	2
2. CE 321A.....	1
3. CE 322A .....	1
4. CE 323A-----	1
5. 305 A Black-----	2
6. 305 A Pink-----	2
7. 305A Yellow-----	1
8. 305A Blue-----	1
9. 055A Black-----	1
10. 78 A Black-----	3
11. 05A Black-----	5

- This RFQ was prepared by the Procurement Manager (**PowerTel**) and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of (**PowerTel**).
- There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.
- PowerTel’s employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender.
- Tenderers involved in corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.
- All quotations must be submitted in sealed envelopes, clearly marked with the RFQ number, description and closing date and must be deposited into the tender box situated at number 2 Coronation Avenue, Greendale addressed to :-  
PowerTel Communications Procurement Manager  
P/L  
Harare, Zimbabwe.

Email: fnyamakambo@powertel.co.zw

**On or before 1000hrs on Tuesday 28 February 2017.**

- The most economically advantageous or lowest evaluated quotation to specification shall be awarded the tender.
- Preference will be given to the bidder with the shortest possible delivery time
- A bid validity period of 30days is required, bidders must state validity period.
- Delivery period must not be more than 7 days, bidders to state delivery period.
- **Bidders must attach a copy of current tax clearance certificate.**

- Powertel payment terms are 30days after delivery and acceptance testing, bidders to confirm in writing acceptance of this condition.
- **Bidders must provide proof of current registration with the State Procurement Board in the appropriate category, bidders to provide an extract from the Gazette, submission of a receipt is not acceptable and will lead to disqualification.**
- **Bidders must submit a certified copy of CR 14 form.**
- A minimum warranty period of 1 year is required and bidders must state their warranty period. **ONLY REPUTABLE BRANDS WILL BE CONSIDERED.**
- **The price must be all inclusive showing cost and VAT shown separately.**
- **Bidders are free to attend the tender opening on the closing date and time**