



POWERTEL COMMUNICATIONS (PRIVATE) LIMITED

REQUEST FOR QUOTATION TENDER REQUIREMENTS: RFQ/PWT/78/2021

This document is a Request for Quotation (RFQ) for production of annual report as per specifications below

	Item Description	quantity
1	Production of Annual report	100

Specifications

- 56 inside pages on 115/135 gsm pages printed back to back
 - Front and back covers printed on 250gsm matte finish
 - Saddle stitched binding
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- This RFQ was prepared by the Procurement Manager of Powertel Communications (Private) Limited and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of Powertel.
 - There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.
 - Powertel's employees, Committee Members, Board members and their relatives (spouses and children) are not eligible to participate in the tender.
 - Tenderers involved in corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.
 - All quotations must be submitted by e-mail, clearly marked with the RFQ number and description on the subject,

Email: dmahlatini@powertel.co.zw

On or before 1000 hours on Monday 01 November 2021: Late tender will not be accepted.

- **The currency of quotation is Zimbabwean Dollars (ZW\$).**

- The most economically advantageous or lowest evaluated quotation shall be awarded the tender.
- Preference will be given to the bidder with the shortest possible delivery time
- Bidders must state the delivery period.
- Powertel payment terms for this specific transaction will be after delivery of service. **Bidders are required to state in writing their payment terms.**
- The price quoted by Bidders must be all-inclusive showing the cost and Value Added Tax (VAT) separately.
- Powertel reserves the right to accept or reject any or all Bids at its discretion, without assigning any reason whatsoever. Powertel is not bound to accept the lowest offer or bid and reserves the right to cancel or annul the tender at any time before awarding of the tender or signature of the contract.