
Competitive bidding: RFQ/ 45/2022

This document is a Request for Quotation (RFQ) for the concept design and production of branded paper folders, fliers and brochures.

<u>Item</u>	<u>Quantity</u>
1. Paper folders (300gsm gloss finish).....	5 000
2. A5 fliers printed back-to-back with 2 alternating designs(180gsm).....	5 000×2 batch
3. A5 landscape Corporate Profile Brochure(250gsm)back-to-back 20 pages...	1 000

This RFQ was prepared by the Procurement Manager (**PowerTel**) and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of (**PowerTel**).

- There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.
- PowerTel's employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender.
- Tenderers involved in corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.
- All quotations must be submitted to:- tmrewa@powertel.co.zw
PowerTel Communications Procurement
Harare, Zimbabwe.

On or before 1000hrs on Friday 1 July 2022.

- The most economically advantageous or lowest evaluated quotation to specification shall be awarded the tender.
- Preference will be given to the bidder with the shortest possible delivery time
- A bid validity period of 30days is required, bidders must state validity period.
- **Bidders must attach a copy of current tax clearance certificate.**
- Bidders must state their delivery period.
- **Bidders must provide proof of current registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ).**
- **Bidders must submit a certified copy of CR 14 form.**
- **Price should be in Zimbabwean dollars (ZWL).**
- **The price must be all inclusive showing cost and VAT shown separately.**
- **Bidders are free to attend the tender opening on the closing date and time.**