



**Competitive bidding: RFQ/ 07/2023**

This document is a Request for Quotation (RFQ) for the supply and delivery of an Ergonomic Chair

	<b><u>Item</u></b>	<b><u>Description</u></b>
1.	1 x Ergonomic Chair	<p>I. Adjustable seat heights approximately 40 - 50 cm off the floor allowing the user to have her feet on the floor, thighs horizontal and arms even with the height of office desk</p> <p>II. Adjustable back rest allowing for inward curve of low back</p> <p>III. Adjustable seat pan-width 43-50 cm</p> <p>IV. Soft seat padding</p> <p>V. Seat pan front edge waterfall</p> <p>VI. Full back support up to shoulders</p> <p>VII. Short, padded and adjustable arm rests</p> <p>VIII. 5 point base with swivel function that allows user to reach different areas</p>

This RFQ was prepared by the Procurement Manager (**PowerTel**) and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of (**PowerTel**).

- There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.
- PowerTel's employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender.
- Tenderers involved in corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.
- All quotations must be [dmahlatini@powertel.co.zw](mailto:dmahlatini@powertel.co.zw) addressed to :-  
PowerTel Communications Procurement Manager  
Harare, Zimbabwe.

**On or before 1000hrs on Friday 10 February 2023.**

- The most economically advantageous or lowest evaluated quotation to specification shall be awarded the tender.
- Preference will be given to the bidder with the shortest possible delivery time
- A bid validity period of 30days is required, bidders must state validity period.
- Delivery period must not be more than 20 days, bidders to state delivery period.
- **Bidders must attach a copy of current tax clearance certificate.**
- PowerTel payment terms are 30days after delivery and acceptance testing, bidders to confirm in writing acceptance of this condition.
- **Bidders must provide proof of current registration with the State Procurement Board in the appropriate category, bidders to provide an extract from the Gazette, submission of a receipt is not acceptable and will lead to disqualification.**
- **Price should be in Real Time Gross Settlement (RTGS) dollars**
- **The price must be all inclusive showing cost and VAT shown separately.**