

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03B/2023 (RETENDER)

PART 1 BIDDING PROCEDURES

POWERTEL COMMUNICATIONS (PRIVATE) LIMITED



REQUEST FOR QOUTATION

PROVISION OF INTERNET BANDWIDTH SERVICES

Tender No:	RFQ/PWT/03B/2023 (RETENDER)
Closing Date:	12 September 2023
Time:	1000hrs

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PROCUREMENT REFERENCE NO: RFQ/PWT/03B/2023 (RETENDER)

PART 1 BIDDING PROCEDURES

1. INTRODUCTION

- This document is a Request for Quotation (RFQ) for the provision of internet bandwidth services.
- This RFQ was prepared by the Powertel and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of Powertel.
- There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.

2. INSTRUCTIONS TO TENDERERS

- All quotations must be correctly addressed to the Procurement Manager and deposited in the tender box situated at the reception at number 16 Birmingham Road, Southerton, Harare on or before 1000 hours on the closing date.
- All queries should be made in writing to:-The Procurement Manager, Powertel Communications, P O Box 7600, Harare, 16 Birmingham Road, Southerton, Harare email :kgutusa@powertel.co.zw
- The lowest evaluated compliant bidder that meets specifications shall be awarded the tender.

3. ADMINISTRATIVE REQUIREMENTS

The Administrative Requirements are shown below, Bidders must provide the documents

	Subject	Criteria	Documentation Required
No.	Eligibility		
1.	Legal Status	Vendor must be a legally registered entity and should have the legal capacity to enter into contract	Company Registration Documents 1. Certificate of Incorporation 2. CR14 3. Company Profile

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03B/2023 (RETENDER)

PART 1 BIDDING PROCEDURES

2.	Bankruptcy	Bidder must not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances	1. Declaration by completing and signing the bidders declaration form.
3.	Conflict of Interest	Bidders must not be debarred from participation in public procurement under section 72 (6) of the Act and section 74 (1)(c) (d) (e) of the Regulations or declared ineligible under section 99 of the Act	Bidder must declare non-debarment and non-conflict of interest by completing and signing the bidders declaration form.
4.	PRAZ registration	<p>Bidder must be registered with the Procurement Regulatory Authority of Zimbabwe and should have paid the applicable Supplier registration fees set out in Part III of the fifth schedule of the Regulation.</p> <p>Those not yet registered will be required to register before contract signing under category ST002</p>	<p>1. Bidder to attach Proof of PRAZ registration, Details for registration and applicable fees are available on www.praz.gov.zw</p> <p>2. Category is ST002</p>
5.	Eligibility	All bidders from countries eligible to trade with Zimbabwe are eligible to apply	<p>All registered with Praz are eligible to participate.</p> <p>Those not yet registered will be required to register before contract signing under category ST002</p>
6.	Bid Validity	Bids are required to remain valid for 30 days from the closing date of the tender	1. To state bid validity period on the bid submission sheet. The minimum bid validity period required is 30 days.

NB: Bidders are free to provide proposals for all the Lots and the lowest responsive bidder per lot shall be awarded the tender: No bidder shall however be awarded for both Primary and Redundancy links per Lot.

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03B/2023 (RETENDER)

PART 1 BIDDING PROCEDURES

The Redundancy Link is an “on call” link and will be required to provide 30% of our monthly bandwidth requirements. The redundancy Bandwidth capacity will be upgraded on an as and when required basis depending on the performance of the primary link. Redundancy link providers should not use the same undersea cable provider as the primary link. Redundancy link will be awarded to bidders whose charge does not exceed 10% of the primary link charge

Bidders must indicate the type of undersea cable provider in their proposal.

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03B/2023 (RETENDER)

PART 1 BIDDING PROCEDURES

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:	
Subject of Procurement:	
Name of Bidder:	
Bidder's Reference Number:	
Date of Bid:	

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: 30 {days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:	
Company	
Address:	
.....	

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:	
Bidder's Reference Number:	

List of Goods and Price Schedule

CURRENCY OF BID:.....

Non recurrent charge (NRC) – Once off

TABLE 1: NRC TABLE: COMMERCIAL BANDWIDTH: PRIMARY LINK

ITEM – Non Recurrent Charge (NRC)	Forbes/Machipanda border
A. Non Recurrent Charge (NRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on NRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on NRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. (Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)	

TABLE 2: MRC TABLE: COMMERCIAL BANDWIDTH: PRIMARY LINK

ITEM – Monthly Recurrent Charge (MRC)	Forbes/Machipanda border
A. Monthly Recurrent Charge (MRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on MRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on MRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. (Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)	

TABLE 3: NRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCY LINK

ITEM – Non Recurrent Charge (NRC)	Forbes/Machipanda border
A. Non Recurrent Charge (NRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on NRC per Mbps per month	

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

C. VAT/Withholding Tax (if applicable) on NRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. <i>(Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)</i>	

TABLE 4: MRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCY LINK

ITEM – Monthly Recurrent Charge (MRC)	Forbes/Machipanda border
A. Monthly Recurrent Charge (MRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on MRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on MRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. <i>(Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)</i>	

TABLE 5: NRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCY LINK

ITEM – Non Recurrent Charge (NRC)	Plumtree
A. Non Recurrent Charge (NRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on NRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on NRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. <i>(Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)</i>	

TABLE 6: MRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCY LINK

ITEM – Monthly Recurrent Charge (MRC)	Plumtree
A. Monthly Recurrent Charge (MRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on MRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on MRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. <i>(Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)</i>	

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

TABLE 7: NRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCY LINK

ITEM – Non Recurrent Charge (NRC)	Beitbridge
A. Non Recurrent Charge (NRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on NRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on NRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. (Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)	

TABLE 8: MRC TABLE: COMMERCIAL BANDWIDTH: REDUNDANCYLINK

ITEM – Monthly Recurrent Charge (MRC)	Beitbridge
A. Monthly Recurrent Charge (MRC) or price exclusive of duties and taxes	
B. Applicable duties (if applicable) on MRC per Mbps per month	
C. VAT/Withholding Tax (if applicable) on MRC per Mbps per month	
Total NRC inclusive of applicable duties and applicable taxes/VAT. (Total NRC charge per Mbps inclusive of applicable duties and Taxes = A+B+C)	

Note 1: Lots and packages should be shown as separate items.

Note 2: The description or quantity must indicate the unit of measure where relevant.

Note 3: Unit and total prices must be for delivery through to the final destination stated in Part 1.

Note 4: Include any additional costs, such as installation or commissioning.

The price to be quoted in the Price Schedule must be the total price of the bid, excluding any discounts offered.

Note 5: Powertel reserves the right to start the contract with any capacity of its choice.

Note 6: Bidders must offer firm price which is not subject to change due to lower capacity procured at the point of contract.

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

Delivery Schedule

Name of Bidder:	
Bidder's Reference Number:	

{NOTE TO BIDDERS: IF THE DELIVERY PERIOD OFFERED, OR ANY OTHER DETAILS, DIFFER FROM THE REQUIREMENTS BELOW, THIS SHOULD BE STATED IN YOUR TENDER}.

The delivery period required is measured from the date of the signing of contract and issuing a Purchase Order by the Procuring Entity.

Delivery period starting from date of contract /official purchase order to commissioning of the internet bandwidth for commercial use (at most six weeks).

The Project Site for delivery of the goods is the final destination:	Beitbridge Plumtree Forbes
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BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

Technical Specification and Compliance Sheet

Name of Bidder:	
Bidder's Reference Number:	

The Goods and Related Services must comply with following Technical Specifications and Standards:

[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]

TECHNICAL SPECIFICATIONS

*(Bidders must respond through stating their offered values. A response of **COMPLIANT** or a **TICK (✓)** will NOT SUFFICE and will lead to disqualification.)*

TABLE 2: MANDATORY TECHNICAL REQUIREMENTS

Description	Minimum Specification	Bidder offered value
Type of bandwidth	Type of bandwidth – UNCONTENDED (No contention) DEDICATED Full duplex 1:1 – (upload: download) Symmetrical. (Any proof of contention, will result in termination of the order form or service through 15 days' notice).	
IP Peering	IP peering (transit) (i) To South Africa (ii) To Europe	
Delivery	Delivery period starting from date of contract /official purchase order to commissioning of the internet bandwidth for commercial use (at most six weeks).	

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

TABLE 3: TECHNICAL COMPLIANCE TABLE

No.	Parameter	Powertel Target value (preference)	Bidder to state value of service quoted	Weight
1	Availability	≥99%	Must be stated	10%
2	Latency round-trip (to a Google server in USA)	≤220ms±20ms	Must be stated	10%
3	Packet loss	≤ 5%	Must be stated	10%
4	Redundancy setup of submarine cable	Upstream cable redundancy available. Please provide details and maps of upstream submarine cable diversity.	Must be stated	8%
5	Supported protocols	IPv4 /IPV6	Must be stated	5%
6	Routing configuration	BGP protocol running on both IPv4 & IPV6	Must be stated	10%
7	Termination requirements	Ethernet over SDH (using Virtual Concatenation) with activation of LCAS (link capacity adjustment Scheme)	Must be stated	15%
8	Interfacing requirements At Borders:	Plumtree - SDH at STM16	Must be stated	6%
		Machipanda – SDH at STM16	Must be stated	6%
		Beitbridge – Over third Party terminating in Harare at SDH	Must be stated	6%
9	Support	Direct contact with upstream SDH providers (To provide support contacts)	Must be stated	5%
		Direct contact with upstream Peering providers (To provide support contacts)	Must be stated	5%
10	IP redundancy connected in	IP redundancy connected in Harare at the same price as Lot 1	Must be stated	4%

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

	Harare through Beitbridge	Plumtree/Ramogkwebana		
	Total			100%

Note: The bidder has to meet a minimum score of 0.85 (85%) of the technical evaluation to be considered successful on technical evaluation

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

BUSINESS REQUIREMENTS

Bidders are to provide the Service Level Agreements (SLAs) or information that covers service quality issues and compensation for the service outage. The SLA should cover at least the following as shown in Table 3 below:

(Bidders **must** respond through stating their offered values. A response of **COMPLIANT** or a **TICK (✓)** will **NOT SUFFICE** and will lead to disqualification.)

TABLE 4: SERVICE LEVEL AGREEMENT TABLE

ITEM	Powertel Preference/Target	STATE VALUE /PROCEDURE	Weight
1. Contract duration	6 Months renewable up to a total period of 12 months	Must be stated	20%
2. Price review windows	3 months, in line with contract duration or order form duration	Must be stated	10%
3. Notice period for termination (days)	≤30 days	Must be stated	10%
4. Delivery period (on placement of order)	6weeks	Must be stated	10%
5. Fault restoration timeframes.	3 hours	Must be stated	10%
6. Faults escalation procedure.	Escalation to reach highest authority in escalation procedure with 10 hours.	Must be stated	5%
7. Fault qualification for service credits.	Exceptions for force majeure and faults on Powertel network.	Must be stated	5%
8. Service credit calculation.	Proportion of outage hours to the total hours in the month as a percentage.	Must be stated	5%
9. State any other conditions for accessing the service credits.	No additional conditions required.	Must be stated	5%
10. Table indicating the service credits for different outage levels.	Table to state the levels of outage and corresponding level of credits.	Must be stated	5%
11. Procedure for claiming credits	Powertel to submit claim which is reconciled within 14 days and service credits are adjusted on the next month invoice.	Must be stated	5%
12. Minimum claimable service credits (e.g. service credits have to be above RTGS\$100 to be processed).	≤ RTGS\$150	Must be stated	5%
13. Maximum service credits that can be claimed in a period (monthly/quarterly/contract duration).	Unlimited	Must be stated	5%

Note: The bidder has to meet a minimum score of 0.85 (85%) of the Business requirements evaluation to be considered successful on Business Requirements evaluation

BIDDING DOCUMENT FOR THE PROVISION OF INTERNET BANDWIDTH

PROCUREMENT REFERENCE NO: RFQ/PWT/03/2023

Appendix A

BIDDER'S DECLARATION FORM

To

The Accounting Officer

Powertel Communications

16 Birmingham Road

Southerton

Harare

We (name of company and address)

..... declare the following:

- a) That as bidders we are not debarred from bidding and that the document submitted is true and correct.
- b) That the company is not insolvent, is not in liquidation or under Judicial management and its affairs are not being administered by a court or judicial officer and that its business has not been suspended or stopped
- c) That neither the company and its officers have in the past five (5) years immediately preceding initiation of procurement proceedings:
 - i. Been convicted in any country of an offence related to their professional conduct or the making of false statements or misrepresentation of their qualifications, or
 - ii. Been censured or subjected to any penalty in any country following disciplinary proceedings arising out of any conduct involving the making of false statements or misrepresentations.
 - iii. Have a conflict of interest in relation to this procurement requirement.

.....
Name of Bidder	Signature	Date

(To be signed by authorised representative)

Bid Submission Sheet

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Subject of Procurement:	
Name of Bidder:	
Bidder's Reference Number:	
Date of Bid:	

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We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:	

Company
Address:
