



POWERTEL COMMUNICATIONS (PRIVATE) LIMITED

REQUEST FOR QUOTATION TENDER REQUIREMENTS: RFQ/PWT/95/2023 PR 50019682/3/4/5

This document is a Request for Quotation (RFQ) for supply and delivery of Branded calendars.

- This RFQ was prepared by Powertel Communications (Private) Limited and is being offered to suppliers on the clear understanding that its contents are strictly confidential and may not be disclosed to any third party without prior written permission of Powertel.
- There is no intention that the proposed resultant contracts will in any way be limited to any specific supplier of services and the specifications are based on generally achievable performance requirements.
- Powertel's employees, Committee Members, Board members and their relatives (spouses and children) are not eligible to participate in the tender.
- Tenderers involved in corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.
- All quotations must be submitted by e-mail, clearly marked with the RFQ number and description on the subject,

Email: tenders@powertel.co.zw

On or before 1000 hours on Tuesday 31 October 2023: Late tender will not be accepted. The currency of quotation is United States Dollars, payable in Zimbabwean Dollars for local companies.

- The most economically advantageous or lowest evaluated quotation shall be awarded the tender.
- Preference will be given to the bidder with the shortest possible delivery time
- Bidders must state the delivery period.
- Powertel payment terms for this specific transaction will be within thirty (30) days after delivery of service. **Bidders are required to state in writing their payment terms.**
- **Bidders must attach proof of registration with PRAZ.**

- The price quoted by Bidders must be all-inclusive showing the cost and Value Added Tax (VAT) separately.
- Powertel reserves the right to accept or reject any or all Bids at its discretion, without assigning any reason whatsoever. Powertel is not bound to accept the lowest offer or bid and reserves the right to cancel or annul the tender at any time before awarding of the tender or signature of the contract.
- Attached are detailed specifications, Bidders to indicate compliance to every line item.
- Bidders must provide samples (compulsory) for the items they are bidding for, failure to provide samples will lead to automatic disqualification.

SCHEDULE OF REQUIREMENTS

Description and specifications of requirement		QTY	PRICE
Branded 2024 A5 Tent calendars	Full color double sided print	500	
	7 leaves wirobound		
	150gsm Gloss paper		
	450gsm duplex support stand		
Branded 2024 A1 Wall calendars	130gsm gloss paper	2000	
	Full color single sided print		
	Rimmed		