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MINUTES OF THE COMPULSORY SITE VISIT PRE-BID MEETING HELD AT POWERTEL'S 16 BIRMINGHAM ROAD SOUTHERTON ON 25 MARCH 2024, FOR THE PROVISION OF CIVIL WORKS, INSTALLATION, TERMINATION AND MAINTENANCE OF UNDERGROUND AND OVERHEAD FIBRE OPTIC CABLE ON AN AS AND WHEN REQUIRED BASIS AT 1000 HOURS (TENDER NUMBER: NCT/PWT/01/2024)

PRESENT FOR POWERTEL :

- | | |
|---------------|-----------------------------|
| 1. M. Bhunu | Procurement Management Unit |
| 2. D. Mhahini | Procurement Management Unit |
| 3. P. Dube | Procurement Management Unit |
| 4. M. Ncube | Technical |
| 5. R. Mbizi | Technical |

The chairperson called the meeting to order at 1000 hours

1. Introductions by the chairperson for the members present for PowerTel
2. The chairperson addressed on the following admin key areas :
 - The agenda behind the compulsory site visit meeting i.e to clarify on the tender requirements
 - After the site visit there would be issuing of certificates for each company present and these were to be attached together with the bidding document, a bid document without this will be disqualified
 - The due date submission date 10 April 2024
 - Tender to be uploaded on the e-GP system and tender opening is to be done on the system
 - Bidders to submit their bids online on the e-GP System

TECHNICAL – M Ncube

- Engineer M Ncube clarified on the following areas of the tender document :
- the tender has four lots(4) i.e Harare , Mutare , Bulawayo and Gweru
- the Lots have catchment areas defined in the bidding document.
- Engineer M Ncube read through the scope of works from the tender document

Other issues clarified included :

- Bidders to take note that the contract will be on an as and when required basis
- Bidders to adhere to Powertel and Industry Standards
- Bidders to take note that they need to provide rates on normal working hours and on outside working hours
- Bidders to place the Environment Impact Assessments and Permit License fees as a separate costs
- The winning bidder to be working with a Powertel lines man and these linesman are to cover documentation for the Lines

There being no other business to discuss bidders were issued attendance certificates and the meeting ended at 1045 hours after issuance of certificates of attendance

SIGNED AS A CORRECT RECORD OF THE PROCEEDING



CHAIRPERSON

28-03-2024

DATE



SECRETARIAT

28-3-24

DATE